



Research Grant Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

(If applicant has requested funds previously, please skip to "Research Interests", below)

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

List Institutional Affiliations if applicable _____

Are you a Member of the SPMC YES NO If so, what is your Member Number _____

If not, list name of SPMC Governor writing letter of support: _____

Research Interests (Attach Separate Documentation if Necessary)

Describe the type of research to be conducted: _____

Describe the type of materials to be researched, along with the location where the research is to be conducted: _____

Approximate date(s) when research is to be conducted: _____

Describe amount of funds applied for and their anticipated uses: _____

If this grant funds MA or PhD work, specify institution: _____

Name of academic advisor writing letter of support: _____

If this grant provides matching funds, specify institutional source of original funds: _____

Name of officer from original funding institution writing letter of support: _____

How will this research serve the educational mission of the SPMC?

How and where is it anticipated that the results of this research be published?

Disclaimer and Signature

If awarded a grant, I agree to abide by the terms and conditions outlined by the SPMC's Grant Guidelines

Signature: _____ Date: _____

For Internal Use

Approved by the **SPMC Education, Research, and Outreach Committee** Yes: ____ No: ____

Date: _____

If Approved, Amount of Grant: _____

Approved by the **SPMC Board of Governors** Yes: ____ No: ____

Date: _____

If Approved, Amount of Grant: _____

Funds disbursed by the **SPMC Treasurer** upon receipt of proper expense documentation Yes: ____ No: ____

Date: _____

If Disbursed, Amount: _____

Society of Paper Money Collectors

Research Grant Application

The Society of Paper Money Collectors (SPMC) promotes the study and appreciation of paper money and related financial history. As a non-profit organization, the SPMC provides grants for research, publishes a bimonthly journal, sponsors exhibits and lectures at regional and national venues, and supports education and outreach to the greater numismatic community. The SPMC offers research grants to support research projects leading to publications of the following types:

- Journal articles, appearing either in *Paper Money* or other publications approved by the SPMC Board of Governors.
- Books and monographs.
- Master's theses and doctoral dissertations pursued at academic institutions approved by the SPMC Board of Governors.

Matching funds for projects approved by other organizations whose missions are congruent with those of SPMC may also be available.

Amounts of previous grants have been typically in the range of \$100 to \$2500, but amounts awarded may exceed this range at the discretion of the Education, Research and Outreach committee.

Grant Guidelines: Terms and Conditions

1. Grant funds may be used to defray expenses related to travel, lodging, equipment, photocopying, and other incidental expenses incurred during the course of a research project.
2. Grant funds may not be used to finance salaries of either the researcher or any hired assistants.
3. Most grant disbursements will occur on a "reimbursement of expenses" basis rather than as an advance of funds. If advance funds are desired, it should be so noted on the grant application and reasons given as to why. The Board of Governors reserves the right to only release funds upon receipt of approved expense receipts.
4. Funds disbursements will be undertaken by the SPMC rather than submitting funds to a third party for disbursement.
5. Funds disbursements that take the form of matching grants with other sources of institutional funding require a letter of support from an officer of the original funding institution.
6. Recipients of funds do not have to be members of the SPMC, but applications from non-SPMC members require a letter of support from at least one member of the SPMC's Board of Governors. Additionally, applications in support of masters or doctoral level research require reference letters from the researcher's academic thesis advisor or dissertation chair.
7. Funded research projects must contribute to the SPMC's educational mission, as described above. Further, the SPMC also reserves the right to require grantees to give the SPMC's journal, *Paper Money*, the first opportunity to publish any article resulting from the research of the grantee. If, per agreement of the Board of Directors, the SPMC's journal *Paper Money* is not the primary publication for disseminating a project's research results, then the grantee must submit to *Paper Money's* editor a brief summary of results (800 words minimum) that outlines the project's findings and its numismatic significance. Articles submitted for publication in *Paper Money* will be published according to a timetable determined by the editor.
8. All research results published in whatever form, or theses and dissertations filed, must contain language, as a foreword or afterword, acknowledging SPMC support (e.g. "this research was funded in part by a grant from the Society of Paper Money Collectors").
9. Grantees should understand that acceptance of an award from the SPMC creates a legal duty on the part of the grantee to use the funds in accordance with all provisions and conditions attached to the grant. Non-compliance may result in the revocation of the grant. The SPMC reserves the right to terminate or suspend a grant at its discretion.
10. Decisions to approve expenditures will be made by a three-fourth's majority vote at annual meeting of the Board of Governors of the SPMC, upon recommendation by a majority vote of the SPMC's Education, Research and Outreach Committee, but the Board can consider requests at other times as per Board policy.
11. All grant disbursements will be reported as necessary in accordance with the relevant tax and accounting laws.